



## COMPLAINT TO THE HUMAN RIGHTS REVIEW PANEL

### Important information

- This is a legal document and may affect your rights.
- If needed, obtain legal advice from an advocate or other qualified legal adviser before submitting this form.
- Provide all the information that may be relevant to your case.
- Include all available documentary evidence.
- The findings and recommendations of the proceedings as well as all the information that you give to the Panel may be made public.
- **Please be aware that findings, and where necessary, non-binding recommendations can not result in monetary compensation.**

Submit your complaint to:

**Human Rights Review Panel**  
Tirana St. Derand Hotel building, 7<sup>th</sup> floor. No. 6,  
10000  
Pristina, Kosovo

[Office@hrrp.eu](mailto:Office@hrrp.eu)

Tel: + 383 49 78 1680

## I. THE PARTIES

<b>A. The complainant</b> <i>Person making the complaint.</i>	
Title	Mr/Ms/Mrs/Miss (please circle one)
Family name	
First name etc.	
Date of birth	
Occupation	
Address	
Telephone number	
Fax number	
Email	

<b>B. The alleged victim(s)</b> <i>Person(s) whose human rights are alleged to have been violated. This part of the form needs to be filled in only if the complaint is being made on behalf of another person (for example a deceased or missing family member)</i>	
Title	Mr/Ms/Mrs/Miss (please circle one)
Family name	
First names etc.	
Date of birth	
Occupation	
Last known address	
The alleged victim is	Deceased/missing/other (please specify)

<b>C. The representative of the complainant</b> <i>This part of the form needs to be filled in only if the complainant is represented by an advocate or other representative. In this case also fill in the Letter of Authority.</i>	
Title	Mr/Ms/Mrs/Miss (please circle one)
Family name	
First name etc.	
Occupation	
Address	
Telephone number	
Fax number	
Email	

**II. PREFERRED LANGUAGE**

*Choose the language in which you would prefer to conduct communications with the Panel. The Panel’s decision will also be in the chosen language.*

- English
- Albanian
- Serbian

**III. CONFIDENTIALITY**

*Do you object to your name being made public during the Panel’s proceeding?*

- No
- Yes

*If you object to your name being made public please explain why:*

*If you tick “no”, your identity will NOT be treated as confidential.*

#### IV. STATEMENT OF THE FACTS

**Explain in chronological order what you are complaining about, with all relevant details including:**

- *The dates of relevant events*
- *What happened?*
- *What did you do?*
- *Who did you speak to?*
- *What responses did you receive?*
- *Details of all relevant decisions, if any.*

*Relevant documents should be listed in Section VIII of this complaint and copies should be attached.*

*Continue on a separate sheet, if necessary.*

## **V. STATEMENT OF ALLEGED VIOLATIONS OF HUMAN RIGHTS AND OF RELEVANT ARGUMENTS**

*The Panel can consider violations by EULEX of the following human rights instruments and their protocols:*

- The Universal Declaration of Human Rights (1948)
- The European Convention for the Protection of Human Rights and Fundamental Freedoms (ECHR, 1950)
- The Convention on the Elimination of All Forms of Racial Discrimination (CERD, 1965)
- The International Covenant of Civil and Political Rights (CCPR, 1966)
- The International Covenant on Economic Social and Cultural Rights (CESCR, 1966)
- The Convention on the Elimination of All Forms of Discrimination Against Women (CEDAW, 1979)
- The Convention Against Torture and Other Cruel, Inhuman or Degrading Treatment or Punishment (CAT, 1984)
- The Convention on the Rights of the Child (CRC, 1989)
- The Council of Europe Convention on preventing and combating violence against women and domestic violence (Istanbul Convention, 2014)

**Please state which human rights you consider have been violated and any legal arguments that you wish the Panel to consider.**

*Continue on a separate sheet, if necessary.*

## VI. STATEMENT AS TO LEGAL OR OTHER REMEDIES USED

*Please provide details of your earlier attempts to prevent or seek redress for the human rights violations that you are complaining about.*

<b>A. The decisions relating to your complaint</b> <i>List in chronological order (start with the first decision)</i>	
Date	Authority that made the decision

<b>B. Has your complaint been submitted to any other international body for decision, investigation or settlement?</b> <i>If so, provide the details here.</i>	
Complaint submitted to (tick relevant box/es)	<ul style="list-style-type: none"> <li><input type="checkbox"/> United Nations Human Rights Committee</li> <li><input type="checkbox"/> European Court of Human Rights</li> <li><input type="checkbox"/> Organisation for Security and Co-operation in Europe</li> <li><input type="checkbox"/> Other (please specify)</li> </ul>
Case number	
Date	
Status of the proceedings	

## VII. STATEMENT AS TO REMEDIAL ACTION

*State what remedial action you are seeking from EULEX.*

**Please be aware that findings, and where necessary, non-binding recommendations can not result in monetary compensation.**

## VIII. LIST OF DOCUMENTS

*List and number all the relevant documents that are attached to this complaint and to which you refer in your complaint.*

	Date of the document	Name of the document
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		

## IX. DECLARATION AND SIGNATURE

I hereby declare to the best of my knowledge and belief that the information I have given is correct.

Signature of the applicant \_\_\_\_\_

Place \_\_\_\_\_

Date \_\_\_\_\_

If the applicant decides to appoint a representative, a letter of authority should be submitted as soon as possible.
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## Letter of Authority<sup>1</sup>

I, (name and address of complainant)

.....  
.....

hereby authorise (name, address and occupation of representative)

.....  
.....

to represent me in the proceedings before the Human Rights Review Panel

.....  
(place and date)

.....  
(signature of applicant)

I hereby accept the above appointment

.....  
(signature of representative)

<sup>1</sup> This form **must** be completed and signed by any complainant wishing to be represented before the HRRP and by the lawyer or other person appointed.

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